



The Lawrence School, Sanawar

SCHOOL POLICY ON 'SUBSTANCE' ABUSE



THE LAWRENCE SCHOOL, SANAWAR

SCHOOL POLICY ON 'SUBSTANCE' ABUSE

1. PREAMBLE

The Lawrence School, Sanawar is committed to providing a safe, healthy, disciplined, and nurturing boarding school environment that promotes the physical, mental, emotional, and moral well-being of all students. Recognising the serious harm caused by alcohol, tobacco, narcotic drugs, psychotropic substances, and other intoxicants, the School adopts a Zero-Tolerance Policy towards alcohol and drug abuse.

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This policy is framed in alignment with: - CBSE Affiliation Bye-Laws and circulars on student safety, discipline, and wellbeing. - Guidelines on School Health Programme (Ayushman Bharat). - Juvenile Justice (Care and Protection of Children) Act, 2015. - Narcotic Drugs and Psychotropic Substances (NDPS) Act, 1985. - Cigarettes and Other Tobacco Products Act (COTPA), 2003. - Norms applicable to residential/boarding schools and best practices in child safeguarding.

The School will take Disciplinary action against any member of its community found to consume, possess, sell, purchase, transport, or distribute any narcotic drug or psychotropic substance.

Members of the School community are also liable to criminal prosecution under National Laws. The school will cooperate fully with law enforcement agencies when required.

2. SCOPE AND JURISDICTION

This policy applies to all members of The Lawrence School Sanawar community, including students, teachers, non-teaching staff, and residents.

Definition of "Campus"

For the purpose of this policy, "Campus" includes:

- All School premises.
- Dormitories and Staff residences.
- Sports Grounds, Tuck Shop, and all Public Areas within the campus.

3. Applicability of the Policy

The policy applies to the:

1. All Outstation trips of the Students and the Staff on duty, Sports tournaments, Conferences, School functions, and during all the official School activities.
2. Complaints by one School member against another, whether on or off campus.
3. Complaints involving residents and School members.
4. Complaints against an outsider supplying substances to School members.
5. Cases of possession, sale, purchase, transport, storage, or consumption of drugs on the School premises.

4. Substance

Any material that has a mind-altering effect, including drugs taken orally, inhaled, injected, or smoked.

Substance Abuse

Includes inappropriate or excessive use of drugs accompanied by:

- Disorderly or violent behaviour
- Threats or harm to self or others
- Disruption of School functioning

Indicators of substance abuse may include possession of drug paraphernalia such as syringes, blades, foil, plastic bottles, cigarette papers, etc.

5. Distribution

The unlawful sale, exchange, or transfer of drugs to others.

6. OBJECTIVES OF THE POLICY

The objectives of this policy are to:

1. Provide a safe and healthy environment for the Students and Staff.
2. Prevent and eliminate substance abuse on campus.
3. Recognize addiction as a health issue.
4. Prohibit possession or consumption of drugs and alcohol.
5. Handle cases sensitively and confidentially.

7. GUIDING PRINCIPLES

This policy is based on:

- **Prevention** – through education and awareness.
- **Early Identification & Assistance** – through monitoring and counselling.
- **Enforcement** – through fair Disciplinary Action as per the Disciplinary Policy And Codes of Conduct of the School.

The school emphasizes rehabilitation over punishment wherever possible.

8. PREVENTION STRATEGIES

The school will:

1. Conduct orientation programs for the parents at admission regarding substance abuse risks.
2. Conduct regular awareness sessions for students (at admission and every six months).
3. Organize skits, role plays, poster campaigns, and documentaries on drug abuse.
4. Obtain consent from parents and students for random drug screening tests.
5. Work with law enforcement agencies to maintain a drug-free campus.

9. Reporting and Monitoring

- Any Student or the Staff member who becomes aware of a violation is expected to report it to the Matron, Tutor House Master/House Mistress, Sr. Master, Sr. Mistress(GD/PD), DoF or to the School Counsellor.
- The matter to be escalated to the DHM and DHM constitutes a Disciplinary Committee in accordance of the policy of the school with the approval of the Headmaster.
- Any student or staff member suspected of substance use will be referred to the school infirmary for medical assessment and appropriate support.
- Reports will be handled with sensitivity, confidentiality, and fairness, keeping the best interest of the child as paramount.
- The School reserves the right to conduct searches of belongings, dormitories, lockers, or baggage when there is reasonable suspicion, in accordance with boarding school norms and child protection guidelines.
- Records of incidents and interventions shall be maintained as per the School Rules and Regulations.

8. Counselling and Support

- The School believes in corrective, reformative, and rehabilitative approaches consistent with CBSE child-centric guidelines.

- Students found violating the policy may be referred for counselling, behavioral intervention, medical assessment, or external professional support if required.
- Parents/guardians will be informed promptly and involved in all corrective and rehabilitative measures.
- Confidentiality shall be maintained, subject to legal and safety obligations.

9. Disciplinary Action

Violation of this policy shall invite strict disciplinary action, proportionate to the gravity of the offence and as per CBSE norms and school rules, which may include: - Written warning and counselling. - Suspension from school/Withdrawal from school

The School reserves the right to inform law-enforcement or statutory authorities wherever required under law.

10. Role of Parents/Guardians

Parents/Guardians are expected to work in partnership with the School by educating their ward(s) about the dangers and legal consequences of alcohol, tobacco, and drug abuse. They must ensure that no prohibited substances or materials are sent to the School or brought during visits or leave. Any prescribed medication to their wards must be declared to the School RMO. Parents and guardians are expected to cooperate fully with the School in implementing this policy, including counselling and disciplinary actions.

11. Review of Policy

This policy shall be reviewed periodically by the School Management to ensure continued compliance with CBSE guidelines, statutory requirements, and best practices for boarding schools. Amendments, if any, shall be binding on all stakeholders. The decision of the School in interpretation and implementation of this policy shall be final.

The Policy may be reviewed after two years.

Made by:



Ravi Kumar
Deputy Headmaster

Approved By:



Himmat Singh Dhillon,
Headmaster.

Date: 20th January, '26

Review Date: 19th January, '28.

Annexure-A

Undertaking by Parent/Guardian and Student (Applicant)

I, the undersigned parent(s)/guardian(s) of

(Name of Student / House / Computer No.), applicant for admission to The Lawrence School, Sanawar, hereby solemnly undertake that:

- I have read, understood, and agree to abide by the School's Substance Abuse Policy.
- I understand that the School follows a Zero-Tolerance Policy towards alcohol, tobacco, drugs, and intoxicating substances.
- I shall ensure that my ward does not possess, consume, use, or promote any prohibited substance during the entire period of schooling.
- I shall support and participate in drug-prevention education programmes organised by the School or other authorities for parents/guardians.
- I have no objection to random searching of the Boarding Houses of my son/daughter/ ward, including his/her personal belongings without infringement to the privacy, by authorised personnel of the school.
- I give my consent for urine screening and/or any other medical test if the School suspects substance abuse.
- I shall not send, supply, or encourage the use of any prohibited substance directly or indirectly.
- I agree to cooperate with the School in counselling, medical intervention, and disciplinary action, if required.
- I accept that violation of this policy may result in disciplinary action, including suspension, withdrawal, or rustication, as per School rules.
- I understand that the School's decision in such matters shall be final and binding.

Student Details

- Name of Student: _____
- Admission No.: _____
- Class Applied For: _____

Parent/Guardian Details

- Name: _____
- Signature: _____

Student Signature

Date: _____

Place: _____

This Annexure is mandatory and must be submitted along with the Admission Form.